

CITY OF PAISLEY
Budget Meeting Agenda
May 23, 2023
6:30 pm at City Hall

Paisley City
Hall

PO Box 100

Paisley, OR

97636

541-943-3173

Paisley City
Council

Mayor

Keith Harra

**Councilor/
President**

Lora Mayea

Councilor

Toni Bailie

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa Walton

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 BUSINESS Action/Consideration

- Budget Committee 2nd Meeting

3.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.

4.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.

5.0 ADJOURNMENT

- Regular Council Meeting June 5, 2023, 6:30 pm at City Hall

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged in order to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodations, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available upon request; call City Hall at (541) 943-3173 at least 24 hours in advance of the meeting date.

City of Paisley

May 23, 2023

Budget Committee

Meeting 2

Paisley City Hall

Please Sign In

PRINT

SIGN

1. Melissa Walton

Melissa Walton

2. Lora Mayea

Lora Mayea

3. Toni Baillie

Toni Baillie

4. Jon Jones

Jon A Jones

5. Keith Harris

Keith Harris

6. Rick Wann

Rick Wann

7. Carrie Wann Leri

Carrie Wann Leri

8. Kathy Green

Kathryn Green

9. Wes Houston

Wes Houston

10. Linal Harms

Linal M. Harms

11. Travis Garner

Travis Garner

12. Emma Shanahan

Emma Shanahan

13.

14.

15.

16.

17.

18.

19.

City of Paisley
Minutes of May 23, 2023
2nd Budget Committee Meeting

1. **Call to Order** The Budget Committee Meeting of the City of Paisley was held on May 23, 2023, at Paisley Community Center. Mayor Keith Harra called the meeting to order at 6:35 p.m. Council members in attendance were Toni Bailie, Travis Garner, Lora Mayea, and Wes Houston. Budget Committee members in attendance: Jon Jones, Linae Harms, Kathy Green, Emma Shanahan, Rick Wann, Jeri Wann, and Melissa Walton, recording minutes.

2. **Business**

- 2.1 President Jon Jones asked if everyone had seen the letter from Melissa that came with the revised budget. As explained in the letter, Jon came into City Hall the day after the meeting. He had been thinking about the Budget Committee Meeting all night and had called Ann Crumrine, the County Treasurer, the morning of the 16th. They discussed the unappropriated funds. She recommended moving funds from the unappropriated funds line to the unallocated funds line. He relayed this information to Melissa. Melissa had another question for Ann and called her the 17th. They also discussed the unappropriated funds and after Melissa explained where the ARPA funds set within the budget, Ann suggested moving the unappropriated funds into the operating contingency because moving the funds into an unallocated fund line leaves the funds with open ended spending authority. She also said leaving some money in the unappropriated funds line shows a beginning balance to start the next fiscal year with. After discussion Melissa led the committee through the budget page by page to discuss revisions.

Page 3 – Water/Sewer Maintenance Fund. Melissa kept \$100,000 in the Lake County Coronavirus Funds, moving the remaining \$337,000 plus the \$53,736 ARPA Funds into materials and services. Melissa added \$5000 to the part time worker under personnel for the hydrant work that needs to be completed. These revisions changed the requirement totals from \$624,276 to \$629,776.

Page 4 – Water/Sewer Maintenance Fund. Line 31, Melissa left \$15,000 in unappropriated funds and moved the remainder to contingency funds. Changes contingency from \$45,000 to \$85,938. Kathy asked about putting the funds into “reserved for future use”. This line is only used for a specific purchase, something the committee would put money aside for each year for a specific purpose.

Page 5 – no changes.

Emma Shanahan moved, Keith Harra 2nd, to move \$5000 from contingency to personnel within the Water/Sewer Maintenance Fund, MCU. Travis Garner moved, Linae Harms 2nd, to move \$40,938 from unallocated funds to the contingency funds within the Water/Sewer Maintenance Fund, MCU.

Page 6 – no change.

Page 7 – Melissa moved \$3,000 into the custodian line under personnel.

Page 8 – Melissa pulled \$50,000 from unappropriated funds to contingency funds within the General Fund. **Emma Shanahan moved, Travis Garner 2nd, \$53,000 from unappropriated funds; \$3,000 to personnel funds, \$50,000 to contingency funds, all within the General Fund, MCU.**

Page 9 – Melissa moved \$1,000 from police to supplies and printing within the General Fund. There is a misprint on line 9, should be \$4,500. **Keith Harra moved, Lora Mayea 2nd, to move \$1,000 from police to supplies and printing within the General Fund, MCU.**

Page 10 & 11 – no change.

Page 12 – Melissa moved \$1,580 from unappropriated funds to materials and services within the Mosquito Festival Fund. **Keith Harra moved, Wes Houston 2nd, to move \$1,580 from unappropriated funds to the materials and services within the Mosquito Festival Fund, MCU.**

Page 13 – Line 8, capital outlay, changed from \$125,000 to \$250,000 changing the fund budget amount from \$181,000 to \$306,000. **Lora Mayea moved, Keith Harra 2nd, to change the capital outlay line from \$125,000 to \$250,000 within the Street Fund, MCU.**

Page 14 – Melissa moved \$220 on line 4 under salary, to materials and services under tools. **Keith Harra moved, Travis Garner 2nd, to approve adding \$220 to materials and services within the Street Fund, MCU.**

Page 15 – Melissa moved \$19,130 from unappropriated funds to contingency funds. **Keith Harra moved, Linae Harms 2nd, to move \$19,130 from unappropriated funds to the contingency funds within the Street Fund, MCU.**

Jon Jones stated he would entertain a motion to approve the budget for the 2023-2024 fiscal year in the amount of \$1,412,861.00 and that the Budget Committee of the City of Paisley approve property taxes for the 2023-2024 fiscal year at the rate of \$1.5739 per \$1000 of assessed value for the permanent rate tax levy. Lora Mayea so moved, Emma Shanahan 2nd, MCU.

3. **Public Comment** None.
4. **Executive Session** None.
5. **Adjournment** Meeting adjourned at 6:55 pm.

Next Meeting: The next meeting will be the Public Hearing for the 2023-2024 Budget on June 5, 2023 at 6:00 pm followed by a Public Hearing for a Conditional Use Permit along with the Regular Council Meeting on June 5, 2023 at 6:30 pm.

Melissa Walton

Melissa Walton, Recorder

6/1/2023
Date

Approved,

Keith Harra
Keith Harra, Mayor

6/6/2023
Date