

**Paisley City
Hall**

PO Box 100

Paisley, OR

97636

541-943-3173

**Paisley City
Council**

Mayor

Krissy Funk

Councilwoman

Toni Bailie

Councilwoman

Chelsea Jones

Councilman

Travis Garner

Councilwoman

Lora Mayea

**CITY OF PAISLEY
Regular Meeting Agenda
October 18, 2022
5:00 pm at City Hall**

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 PUBLIC HEARING

- Westgate, Conditional Use Permit; One Space RV Park

3.0 REPORTS of boards, committees, elected officials and city employees.

- Public Works
- Mayor
- Mosquito Festival Committee

4.0 BUSINESS

- Paisley Volunteer Fire Department, Grant
- Community Center Kitchen
- Code Enforcement Agreement
- Chewaucan Station
- Cleaning Bids
- Application Fees

5.0 CONSENT AGENDA

- October 4, 2022 Regular Meeting Minutes

6.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.

7.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.

8.0 ADJOURNMENT

- Next regular meeting November 1, 2022, 5:00 pm City Hall.

Note: Although not anticipated, circumstances may require, and the Council may make decisions, at any official meeting. Agenda items without a specific time slot may be rearranged in order to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodations, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available upon request; call City Hall at (541) 943-3173 at least 24 hours in advance of the meeting date.

City of Paisley

October 18, 2022

Regular Council Meeting

Paisley City Hall

Please Sign In

PRINT

SIGN

1. Melissa Walton

Melissa Walton

2. KRissy Funk

KRissy Funk

3. Toni Bailie

Toni Bailie

4. Pustin Vithers

Pustin Vithers

5. Travis GAINER

Travis Gainer

6. Lora Mayea

Lora Mayea

7. Chelsea Jones

Chelsea Jones

8. Ross Westgate

Ross Westgate

9. Collette Broadfoot

Collette Broadfoot

10. Mary Lou Sanchez

Mary Lou Sanchez

11. Jessie Clark

Jessie Clark

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

19. _____

20. _____

City of Paisley
Minutes of October 18, 2022
Regular Council Meeting

- 1.0 **Call To Order/ Pledge of Allegiance** The Regular Council meeting of the City of Paisley was held on October 18, 2022 at Paisley City Hall. Mayor Krissy Funk called the meeting to order at 5:00 pm. Council Members in attendance were Travis Garner, Toni Bailie, Lora Mayea and Chelsea Jones. Others in attendance: Collette Broadfoot, Ross Westgate, Dustin Withers, Mary Lou Sanchez, Jessie Clark and Melissa Walton, recording minutes.
- 2.0 **Public Hearing** Melissa stated that she had contacted the attorney about the one space RV park for Ross and Patty Westgate. She, Paige Sully, advised her and Council that the application was not legal. Mainly because it is not allowable for anyone to live in an RV outside of a mobile home park and one space does not qualify as an RV park. Melissa visited with the Westgate's and gave them this information. Melissa had also told Ms. Sully the Westgate's do have hook ups for water, sewer and electric on the lot but Ms. Sully said that to have an RV Park there needs to be a minimum of two spaces plus a separate, insulated building to house bathrooms and a shower. When Melissa gave the Westgate's this information they decided to withdraw the application. At that time Ross Westgate addressed Council saying he does not understand what the problem is. Melissa told Council that Ms. Sully stated these rules are state rules and they override City rules. She explained it as "a City has the right to make rules that are stricter than the state's but cannot make rules that are broader than the state's". Krissy stated she would like Council and the community to begin reviewing the Ordinances. Krissy would like to be able to help the community members be successful in their endeavors. Toni warned that after reading the letter from the attorney, they should be cautious and not build up hopes for something that cannot move forward. Mr. Westgate asked if he can have family or friends stay on the site when they come to town. Travis pointed out that the space can only be occupied for 30 days. Council polled the public at the meeting before **Toni Bailie moved, Chelsea Jones 2nd, to approve Ross Westgate's request to allow people to stay on the space for a max of 30 days, per person, within a 90 day period. This is in line with the City's regulations. MCU.**
- 3.0 **Reports**
- 3.1 **Public Works** Travis stated he's been working on cameras at the community center. Dustin said there is a way to put them on a cloud rather than just relying on a SD card. He also discovered while working on pumps that there needs to be an eye wash station at the treatment plant that works when the water is turned off. Melissa will look into finding one. Also a helper was discussed for Travis, someone to help when it's time to read meters, when repairs need done, etc. Travis stated he would like to use Kyler Garner, his son, to assist him if no one objects to it. This would be the same as when Duane Young had his daughter, Linae Harms, helping him. Council stated Travis would direct him, but Kyler would answer to Council if there were any issues. **Toni Bailie moved, Chelsea Jones 2nd, to authorize hiring Kyler Garner as Travis Garner's part time helper, MCU.** Travis also stated Gage Construction is doing more work on the guard rails on the Mill Street bridge.

- 3.2 **Mayor** Krissy stated we need to have a President in line for times when she is not present. At the September 6th meeting, Council members present voted Toni Bailie in as temporary President. **Lora Mayea moved, Travis Garner 2nd, to approve Toni Bailie as President, MCU.** In a couple weeks Krissy will be traveling to Lored, TX. Included in the packet was a letter from LOC asking for the City's support for budget proposals from the Taskforce on Homelessness. One is a budget package which provides direct allocation to cities for homelessness response and prevention services and another budget package that provides capital improvement funds for cities. All cities within Oregon are required to provide some assistance for homelessness. The City's ordinance has to be in place by mid-2023. **Lora Mayea moved, Chelsea Jones 2nd, to authorize a letter of support for this assistance, MCU.**
- 3.3 **Mosquito Festival Committee** Amy Davis stated there's not much going on there at the moment. Lora stated there is a class reunion in the works for that weekend in 2023. The Winter Carnival is set for December 10.

4.0 **Business**

- 4.1 **Chewaucan Station** Amy Davis wants to have a steel building or carport placed over the food truck at 331 Hwy 31. This structure would be temporary until they are able to build in a few years. She is looking for a letter of support so she can move forward. **Lora Mayea moved, Chelsea Jones 2nd, to writing a letter of support for the temporary, non-permanent placement of a steel structure, MCU.**
- 4.2 **Paisley Volunteer Fire Department, Grant** Dustin Withers stated the billing schedule on the website is incorrect and provided Council a copy of the correct one. Melissa said she will get that changed. He said it will need to be adjusted 1-2% again next year. **Chelsea Jones moved, Toni Bailie 2nd, to approve the billing schedule for 2022, MCU.** Dustin talked about the grant the Fire Department received this summer from the State Police. It was for \$35,000 and paid a number of the volunteers for three months. Some of the volunteers declined the money. Dustin would like to apply for another grant that will pay for two full time fire fighters. This is a good faith effort grant; meaning the entity has the ability to pull out of the grant if they find it is not feasible to move forward, without being penalized as long as an open line of communication is always kept between the Fire Department/City and the State. There is a required cost share for the first three years, but it can be met with volunteer hours rather than money. The firefighters will be required to be certified. Once certified they can be deployed for fires outside the community and the City will be paid for that time. On average he figures by going on 3 conflags, deployments, per year the department will earn \$144,000 annually. The state wants the departments to be self-sufficient by the fourth year. The question was asked about what would happen if the department was out on one of the deployments and a house in town caught fire. Dustin stated that at no time would there be no firefighters or no trucks in town. There will still always be at least one vehicle and a couple firefighters in the City. The mutual aid agreements also come into play here; if Paisley had a big need that could not be met locally, other departments around the area will come into help. The firefighters interested in these positions will submit applications to the City and Council will be hiring them as employees. If awarded, they may need to use the room vacated by Food Share as an office. Dustin is not asking for a firm yes or no at this meeting, but if the Council is in agreement he would like a letter of commitment to submit with the grant by November 30th. **Toni**

Bailie moved, Lora Mayea 2nd, to write a letter of commitment to enable the Fire Department to go forward with the grant application, MCU.

- 4.3 911 Dispatch Bill** The Town of Lakeview has been carrying the responsibility of the 911 services for many years. During the meetings that have been held over the last 8 to 10 months, there have been many options discussed on means of bringing the services out of the red. The County, in coordination with the Sheriff's Department, has offered to take over the services but there needs to be financial assistance from all entities that use the services within the County. Together this will help fund the services and keep them within the County. The cost for the Paisley Fire Department is \$1000 per year. There will be no increase in fees without public meetings and agreements. **Toni Bailie moved, Chelsea Jones 2nd, to approve the \$1000, per year, from the Paisley Fire Department, MCU.**
- 4.4 Code Enforcement Agreement** The County did purchase a trailer for Code Enforcement. Travis is hauling off the wood. Dennis O'Leary doesn't want the bus or the scrap metal; we will need to check with Lakeview and Klamath Falls to see if they are interested and set up a time with Todd Smith for the remaining cleanup.
- 4.5 Cleaning Bids** Three bids were received for cleaning the community center. Council wants to interview each bidder at the next meeting. **Toni Bailie moved, Chelsea Jones 2nd, to raise the salary for cleaning to \$250.00 per month, MCU.** The full \$50 fee needs to be charged for community center use so that there is incentive to have people clean up after themselves better.
- 4.6 Application Fees** Time to make fee schedule for permits, it does cost money, time and energy to go through the permit process. Need to set up a public hearing for community input. Suggestions: don't pay the fees if the application is not approved, pay a processing fee. Lora doesn't think our fees should be as high as the county's.
- 4.7 Consent Calendar** **Toni Bailie moved, Travis Garner 2nd, to approve the October 4, 2022 RM Minutes, MCU.**
- 4.8 Recorder** Melissa contacted Carl Tracy about looking at the pumps for the information for the generator. He will be here in two weeks.

Melissa bought the freezer just needs someone to pick it up. Travis said his son is in the area and maybe able to pick it up.

There is a picnic table broken in the park out front. We did receive one quote of \$300.00. Council wants to put it out for bid for replacement, making sure the school wood shop class receives one.

On October 27th there is an ethics class in Lakeview at 10 am at Memorial Hall.

There is a community meeting in Christmas Valley on the 20th concerning Land Use and Code Enforcement in Lake County. Found the information on Facebook.

Bob Davis retirement.


Melissa was hoping to set up a "meet and greet" for the people on the ballot for Council. She was going to try for October 22 but that isn't going to happen. Council suggests November 1 during the regular council meeting. Melissa will contact everyone and ask anyone who's going to be absent write something up.

5.0 **Public Appearances** None

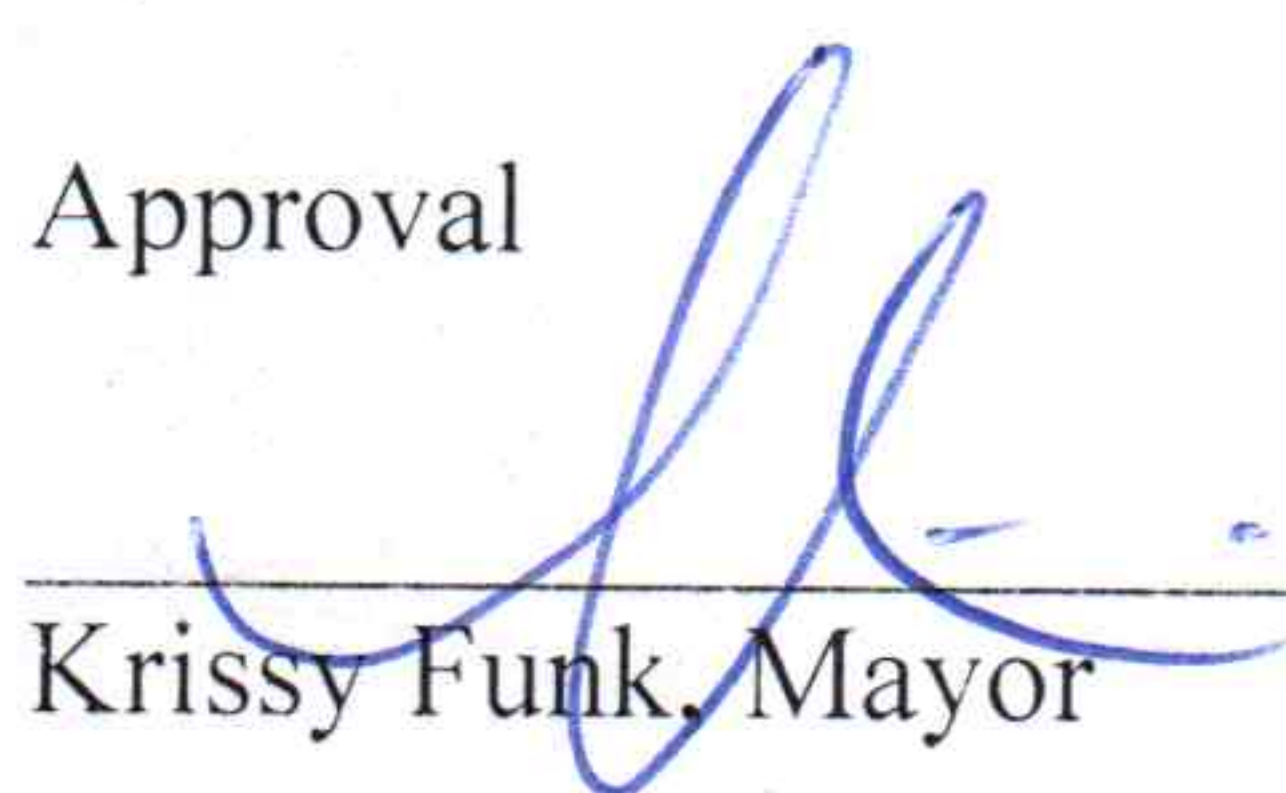
6.0 **Executive Session** None

7.0 **Adjournment** Meeting adjourned at 6:49 pm.

Next Meeting: The next Regular Meeting will be held November 1, 2022 at 5:00 pm at City Hall.


Melissa Walton, Recorder / Treasurer

10/26/2022
Date

Approval

Krissy Funk, Mayor

11/01/2022
Date