

**Paisley City
Hall**

PO Box 100
Paisley, OR
97636
541-943-3173

**Paisley City
Council**

Mayor

Keith Harra

**Councilor/
President**

Lora Mayea

Councilor

Toni Bailie

Councilor

Travis Garner

Councilor

Wes Houston

Recorder

Melissa Walton

**CITY OF PAISLEY
Regular Meeting Agenda
April 3, 2023
6:30 pm at City Hall**

1.0 CALL TO ORDER / PLEDGE OF ALLEGIANCE

2.0 CONSENT AGENDA Action/Consideration

- March 7, 2023 Regular Session Minutes
- March 20, 2023 Informational Meeting Minutes
- March 20, 2023 Work Session Minutes
- March Invoices

3.0 BUSINESS Action/Consideration

- Rodeo Grounds
- Hydrants
- Fence
- ODOT; Sidewalks
- Employee/Volunteer Handbook
- New Service Connections Bids
- Robert Davis, Partition
- Keith & Tess Baker, Building Permit
- Dark Skies, Proclamation

4.0 PUBLIC APPEARANCES

Public comments will be heard for any item NOT on the posted agenda.

5.0 REPORTS

- Public Works
- Mayor
- Recorder
- Committees/Boards

6.0 EXECUTIVE SESSION

Public Meeting Law authorizes governing bodies to meet in Executive Session in certain limited situations. O.R.S. 192.660. No action will be taken.

7.0 ADJOURNMENT

- Next Council Work Session April 17, 2023, 6:30 pm at City Hall
- Next Regular Council Meeting May 1, 2023, 6:30 pm at City Hall

Note: Although not anticipated, circumstances may require, and the Council may make decisions at any official meeting. Agenda items without a specific time slot may be rearranged in order to make the best use of available time.

If you require a sign interpreter, large print materials, or other accommodations, call (541) 943-3173 at least 72 hours in advance of the meeting date.

Virtual access to this meeting is available upon request; call City Hall at (541) 943-3173 at least 24 hours in advance of the meeting date.

City of Paisley

April 3, 2023

Regular Council Meeting

Paisley City Hall

Please Sign In

PRINT

SIGN

1. Melissa Walton

M Walton

2. Tim Green

Tim Green

3. Kathy Green

Kathy Green

4. Ralph McAllister

Ralph McAllister

5. Travis T GARNER

Travis T

6. Lora Mayea

Lora Mayea

7. Carrie Warr

Carrie Warr

8. Rich Warr

Rich Warr

9. JERRY OLEARY

Jerry O'Leary

10. Toni Bailie

Toni Bailie

11. Wang Hargston

Wang Hargston

12. KEITH HARRA

Keith Harrar

13. Joe C

Joe C

14. Eugene Beardsley

Eugene Beardsley

15. Keith Baker

Keith Baker

16. Tex Baker

Tex Baker

17.

18.

19.

20.

City of Paisley
Minutes of April 3, 2023
Regular Council Meeting

1. **Call to Order** The Regular Council meeting of the City of Paisley was held on April 3, 2023, at Paisley Community Center. Mayor Keith Harra called the meeting to order at 6:33 p.m. Council members in attendance were Toni Bailie, Travis Garner, Lora Mayea and Wes Houston. Others in attendance: Tess & Keith Baker, Jerry O'Leary, Joe Carlon, Ralph McAllister, Tim & Kathy Green, Rick & Jeri Wann, John Harms, Eugene Beachler, and Melissa Walton, recording minutes.
2. **Consent Calendar** **Keith Harra moved, Toni Bailie 2nd, to accept the March 7, 2023 Regular Meeting Minutes, March 20, 2023 Information Meeting Minutes, the March 20, 2023 Work Session Minutes, and the March Invoices, MCU.**
3. **Business**
 - 3.1 **Dark Skies, Proclamation** Natasha Horsfal addressed the assembly concerning Dark Skies. She is a contractor with the Lakeview Chamber of Commerce, working with Travel Southern Oregon on a capacity grant awarded in 2023 to help pursue a nomination for a dark sky sanctuary in the Oregon outback. The sanctuary would encompass land in Lake County, Harney County and Malheur County. The term sanctuary is indicative of the level of darkness in these remote areas. Dark skies doesn't mean any artificial light, it means light directed at the ground in areas where it's necessary. It is voluntary for land owners to comply with the directions. By adopting the proclamation, Council would be agreeing to acknowledge Dark Sky Week from April 15th to April 22nd. **Keith Harra moved to accept the proclamation as written. Lora Mayea read the proclamation to the assembly and 2nd the motion, MCU.**
 - 3.2 **Keith & Tess Baker, Building Permit** The Baker's are applying for a building permit on the land they purchased at 302 Hwy 31, Paisley. They plan to tear the home down and install a manufactured home on the NE section of the property. They are rerouting some ditches to divert water. Melissa had found a map showing part of the property was designated "wetlands". She had sent an application into the Department of State Lands and is waiting to hear back from them. **Lora Mayea moved, Keith Harra 2nd, to approve the plan for the mobile home with setbacks in compliance enabling the Baker's to move forward, MCU.**
 - 3.3 **Rodeo Grounds** Table.
 - 3.4 **Hydrants** Jerry O'Leary has agreed to sell the City three hydrants and excess parts. For helping to install and maintain he is asking for \$70 per hour or \$95 if he's running equipment. **Keith Harra moved to purchase the hydrants, valves and miscellaneous equipment for \$11,000, and to develop a contract for Jerry O'Leary. Eugene needs to be involved in the entire process, Travis Garner 2nd, MCU.**
 - 3.5 **Fence** The property at 1105 Main Street was discussed. Keith suggested a compromise. Setbacks were approved by City Council on October 5, 2021. Keith would like to resolve

the issue in a way that doesn't have a large monetary impact on anyone. He would like her to apply for variances on the clear vision area on the northwest corner. The water meter sets inside the fence; he would like to ask her to install a gate at that spot as she originally planned to do. He will ask her to move the fence on the south side to come back into line with the property line and connect with the barn. His plan is to list the violations, show what needs done, and then offer a compromise; if they follow steps A, B, C, then it's done and taken care of. If the owner doesn't accept the compromise, Council will move forward from there. It was suggested having Paige Sully review the letter and giving the owner 15 days to respond and 90 days to correct. John Harms suggested that any future plans that have property within 1 or 2 feet of the setbacks the owner should be required to have a survey done. Keith stated that he didn't want to go forward with the letter if Council didn't agree with the concept. Council agreed to the letter.

3.6 ODOT, Sidewalks Keith met with the Lake County Commissioners last week. One Commissioner mentioned they had contacted Paisley City Council last year about installing sidewalks in front of City Hall and down to the school. They felt they had been met with negative feedback and so the project had been put on the back burner. The project is of no cost to the City. One concern was how it would impact the businesses; like parking. The idea behind building sidewalks is they constrain the field of vision and slow people down coming through town. More concerns are future maintenance, ADA compliancy and plowing snow. It was said that having sidewalks will also increase the value of your home. Keith will gather more information if Council is interested. Travis did discuss having the project pushed back time wise while the water/sewer lines are being repaired.

3.7 Employee/Volunteer Handbook Keith Harra moved, Toni Bailie 2nd, to accept the handbook with corrections, MCU.

3.8 New Service Connections Bids No bids received.

3.9 Robert Davis, Partition Robert Davis would like to partition the land between the Chewaucan Garage and where his father's home sits. He also asked to rezone the home site. **Keith Harra moved to approve the partition of the land contingent upon the rezoning request, Travis Garner 2nd, MCU.**

4. Public Appearances Ralph McAllister addressed Council about removing the Mosquito Festival dunk tank and the info booth from the lot behind the Pioneer. He would also like the tires moved and the bell tower taken down as he believes it's rickety and could be dangerous. Keith said he will help with taking the tower down and Eugene will work on moving the other pieces.

Lora stated the school reunion that will take place during Mosquito Festival would like to have a band. She was directed to contact Amy Davis or Chelsea Jones.

5. Reports

5.1 Public Works They have found that the sewer pipe on Mill Street is crushed about 100 feet above the repair on the east side of the bridge. Joe Carlon stated the pipe is about

12.5 feet underground there. City needs to bid the work out. Joe said the pipe on the bridge should also be lowered at the same time as the repair; it's at .5% slope, should be at a 2% slope. Eugene repaired a broken riser on Blue Street and has been working on the equipment shed.


5.2 Mayor Keith met with the County Commissioners. The \$500,000 grant we have with them needs plans submitted by 2024 and spent by 2026. Keith will talk with them some more about the process and necessary steps to move forward. We need to work on list of needs; ie. all the repairs needed in the pump house, well repair, for this grant. There are a lot of times the County will get requests or leads on available federal funds that require a short time line; if we have plans in place we would be able to move on that funding. The Commissioners told Keith that Oregon Business just gave Christmas Valley \$15,000 for upgrades for their rodeo grounds. He is going to look into that. There are also different broadband providers that are going to be doing upgrades within the area. The Congressional virtual update addressed a lot of the homelessness issues. LOC's legal team is putting together a pamphlet on the subject. There are laws in place that allows a city to give someone camping out within city limits, a 72 hour notice to vacate the public space. There has been a bill introduced that will allow any city in Oregon to place picture cameras in high traffic areas as a speed deterrent.

5.3 Recorder Melissa reminded Council of their SEI filings, due April 15. If not filed the Ethics Commission can fine you \$10 a day for 14 days and then \$50 per day thereafter. She received a phone call about removing the scrap metal from the Efird property. She spoke with Todd Smith and he was going to reach out to the landowner; he will give the landowner contact information for Noah Balance. Working on quotes on conexes. The budget meeting is being moved to May 15. The Google Workspace accounts that Melissa had talked about previously are actually going to be \$6 per month, per user; \$42 per month. Melissa can set up the City's email with Google for \$6 per month (a new security measure that Google has implemented will only occasionally allow the CenturyLink emails to go through to anyone with a gmail account). She will then set up regular generic gmail accounts for each councilor that can roll over to the next councilor as they come in, allowing the account to remain with the City.

6. Executive Session None.

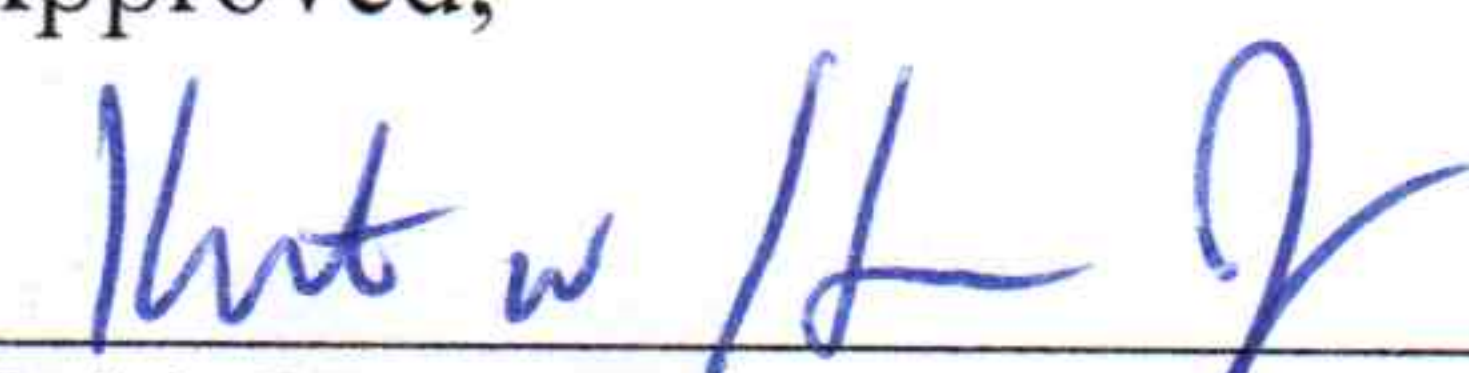
7. Adjournment Meeting adjourned at 8:27 p.m.

Next Meeting: The next work session will be Monday, April 17, 2023.


Melissa Walton, Recorder

4/25/23
Date

Approved,


Keith Harra, Mayor

8 May 2023
Date