

# City of Paisley

## Minutes of May 3, 2022

### Regular Council Meeting

- 1.0 Call To Order/ Pledge of Allegiance** The Regular Council meeting of the City of Paisley was held on May 3, 2022 at Paisley City Hall. Mayor Craig DeLarm called the meeting to order at 1:31 pm. Council Members in attendance were Ruth Robinson, Krissy Funk and Toni Bailie. Others in attendance: Clark Heglar, Gloria Heglar, Lora Mayea, Terri Carlon, Tim Green, Kathy Green, Chelsea Jones, Emalee Walton, Ralph McAllister, Bruce Gibbons, Amy Davis, Danielle Jester and Melissa Walton, recording minutes.
- 2.0 Agenda** Additions & Deletions: None
- 3.0 Business**
- 3.1 ARPA Funds, Backup Generator** Tabled; Chris Finetti is unable to come out until the end of May.
- 3.2 Mosquito Festival Update** Toni Bailie moved, Krissy Funk 2<sup>nd</sup>, to approve utilizing whatever older merchandise is stored in the old jail for Festival revenue, MCU. Krissy Funk moved, Toni Bailie 2<sup>nd</sup>, to approve the expenditure of \$500.00 for the “Romancing the West” production, MCU. The production will be held Friday night of the Festival. It will start at 4 pm and last for two hours, with an intermission. The Committee will accept donations rather than sell tickets. The dance will be held after from 8 pm to 10 pm. They plan to charge vendors \$30 a day or \$50 for the weekend. Pacific Crest Federal Credit Union has donated \$1000 plus plates and cups again this year. Amy Davis is working to contact the other sponsors from last year. They plan to hold the parade and are working on the barbeque, tshirts and the breakfast. Craig asked that if there was damage to any equipment for someone to please report it so it can be repaired. Emalee Walton is asking to hold a fun run, which will include kids and families, as a fundraiser for the Kindred Connection Foundation Inc. The Foundation is a non-profit organization specializing in resolving issue for seniors and the disabled in Lake County. One goal is to bring the Senior Meals back to Paisley. Krissy Funk moved, Toni Bailie 2<sup>nd</sup>, to allow the Kindred Connection Foundation to hold the Fun Run during the Festival as their first fundraiser, MCU. They also plan to apply as a vendor during the Festival and will have a float in the parade.
- 3.3 Krissy Funk – Conditional Use Permit** Veterans Memorial – would be set on the City easement on Main Street, next to the fence on the Funk property. Will consist of eight poles displaying Old Glory, the branches of the military and service flags. Wants to place a memorial bench in front. Not asking the City to vacate the easement. Sets 32’ from center of the road, set out 2’ from fence. Plans to place gravel and offer parking alongside the memorial. Toni Bailie moved, Ruth Robinson 2<sup>nd</sup>, to give conditional approval for gravel fill, keeping it at least 10 feet from the canal. Will revisit the memorial once a diagram has been submitted. MC

Music Venue – small, backyard style events. She would like the first event to be June 5<sup>th</sup>, around 4 pm. Plans to limit ticket sales and give proceeds to the Mosquito Festival. She, as property owner, would be responsible for all insurance and liability. She needs to set up an appointment with the fire marshal for size designation. Tabled till after her meeting with the fire marshal.

Chamber of Commerce – withdrawn for setting it up at the old jail.

Electric Car Charging Station – set up on same easement as the proposed memorial on Main Street. Installation will be handled by a licensed electrician. **Toni Bailie moved, Ruth Robinson 2<sup>nd</sup>, to approve the electric charging station, MC.**

Art studio, retreat, events – Tabled till after her meeting with the fire marshal.

- 3.4 Craig DeLarm, Conditional Use Permit** Tabled per Craig's request.
- 3.5 Verizon, LUC** Verizon has an existing communication tower site within City limits. DEQ is requiring them to get retroactive approval on a Land Use Compatibility Statement for the backup generator they have on site; there are no changes to existing structure or placement. **Toni Bailie moved, Krissy Funk 2<sup>nd</sup>, to approve the LUC for Verizon, MC.**
- 3.6 Bruce Gibbons** Mr. Gibbons came before Council with numerous complaints naming Ruth Robinson, Travis Way, Krissy Funk, Craig DeLarm and Melissa Walton. He stated he had contacted the state offices and the state school board with the complaints. Council directed him to write the complaints down and submit them to the City and they would be addressed. Though no action can be taken, employees and council have the right to address these issues in executive session rather than open forum. Council will then reconvene in regular session and take any required action.
- 3.7 Vector Control** Tabled.
- 3.8 Chamber of Commerce** Krissy Funk proposed putting the chamber of commerce for Paisley just within the doorway in the Community Center. She will get the pamphlet shelves built and the information will be available to the public during City Hall's regular hours. **Toni Bailie moved, Ruth Robinson 2<sup>nd</sup>, to approve housing the Chamber of Commerce within the Community Center, having it available during City Hall hours, MC.**
- 3.9 Review Contract with Lake County** Tabled, corrections needed.
- 3.10 ICFC, Building Permit** Krissy Funk moved, **Toni Bailie 2<sup>nd</sup>, to approve the building permit for ICFC as long as the new building met setback requirements, MC.**
- 3.11 Parks Grants** Tabled.
- 3.12 Code Enforcement** Clark and Gloria Heglar presented a complaint against their neighbor concerning health and safety issues. Melissa stated she does have a call into the County Enforcement Officer. They also reminded Council the fire hydrant in front of their house isn't working; the City stated it is on the list to be fixed as part of the infrastructure project

they are working on. The congregation discussed the alleyways not being totally cleared still. It will be requested that the fire department do a survey for safety.

- 3.13 April 5, 2022 Regular Meeting Minutes, April 17, 2022 Meeting Notes and April Invoices Toni Bailie moved, Krissy Funk 2<sup>nd</sup>, to approve the Minutes for the April 5, 2022 Meeting, the notes for the April 17, 2022 Meeting and the April Invoices, MC.**

#### **4.0 Reports / Correspondence**

- 4.1 Travis Way, Public Works Superintendent** Travis was unable to attend but wanted to let Council know he has been checking on the Cemetery and they are not watering. Also he wants to implement the summer watering hours: no watering between 9 am and 6 pm.

- 4.2 Mayor's Review** There is a cemetery cleanup day scheduled for May 22 for the 4H group.

Craig is working with Larry from Business Oregon on pursuing a couple of grants beginning at \$250,000.

Matt Withers is placing 3 big tanks for watering out at the arena. They will work till the well is fixed. There is a BLM grant that fits for the Rodeo Grounds but it won't be available for 3 years. Craig did find out there is a well at the airport. Lora says she believes there is also one by the old forest service orchard. They maybe high in boron.

Craig wants to purpose having people submit a synopsis of "Why I Want to Be a City Councilor" for those interested in joining. If we can ask kids to submit an essay on "What I Would Do If I Was Mayor" why not hold the adults to the same criteria. He would also like to see a delegation of duties between Councilors; putting a Councilor in touch with each "piece" of the City (streets, water, sewer, street lights, and homelessness) and having them report what's happening or needing to happen so that everybody is familiar with all working parts of the City.

Craig then submitted his typed letter of resignation for Mayor and City Council. He said that he will continue to work on the Heglar's complaint and work with Business Oregon on the grants for the next week or so. **Ruth Robinson moved, Krissy Funk 2<sup>nd</sup>, to accept Craig's resignation, MC.**

- 4.3 Public Appearances** None

- 5.0 Executive Session** None

- 6.0 Adjournment** Meeting adjourned at 4:10 pm.

**Next Meeting:** The next Regular Meeting will be May 17, 2022 at 1:30 p.m. at Paisley City Hall.

Respectfully Submitted,

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Melissa Walton, Recorder / Treasurer

Date

Approval

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Ruth Robinson, President

Date